# Blessed Sacrament Parish/Regional School Family Guild Constitution

## Mission

Blessed Sacrament Parish/Regional School Family Guild is dedicated to providing an atmosphere of witness to the Gospel Message. We seek to build community life in the Church and Parish/Regional School by enhancing an environment of love, trust and care among students and staff. In cooperation with Blessed Sacrament Parish/Regional School faculty and staff, we shall work together to provide students with a Christian Foundation to develop spiritually, intellectually, emotionally, physically and socially. We are a family and believe that the family that prays together stays together.

## Article I

**Section 1.** The name of the Guild shall be THE BLESSED SACRAMENT PARISH/REGIONAL SCHOOL FAMILY GUILD (hereinafter referred to as the "FAMILY GUILD").

**Section 2.** The FAMILY GUILD shall be under the patronage of the Holy Family.

## Article II

## <u>Purposes</u>

**Section 1.** To cooperate with the Principal and the faculty of Blessed Sacrament School for the material and spiritual welfare of the children.

**Section 2.** To fulfill the primary purpose of the FAMILY GUILD, the membership must strive for personal spiritual growth.

**Section 3.** To promote sociability, helpfulness and loyalty among members in all things concerning our church and school.

## Article III

## Membership

**Section 1.** An active member in good standing of the FAMILY GUILD shall be any guardian of children attending Blessed Sacrament School, who have paid their dues in full for the current year and who have attended at least eight (8) meetings over a two-year period with a minimum of four (4) meetings per year, to be completed prior to the April meeting in an election year.

**Section 2.** At a minimum, any member wishing to be an officer of the Board or a member of the Nominating Committee, as discussed in Article V of this Constitution, must be a member in good standing and meet any additional requirements as set forth in Article V of the Constitution and Article III of the Bylaws.

## **Article IV**

# **Officers**

**Section 1.** There shall be the Pastor Ex Officio and six (6) duly elected officers: President, Vice President, Recording Secretary, Corresponding Secretary, and two Co-Treasurers.

**Section 2.** A priest moderator shall be a Director and Spiritual Advisor. The Spiritual Advisor and the Principal of the school shall be members of the Executive Council.

**Section 3.** The Executive Council shall consist of the Spiritual Advisor, the Principal of the school, all duly elected officers, any past President who is still an active member of the Guild, and the Attendance Committee chairperson or his or her designee.

#### Article V.

# **Elections**

**Section 1.** The Officers of the FAMILY GUILD shall be chosen by a Nominating Committee elected by active members in good standing of the FAMILY GUILD. The Committee, to be known as the Nominating Committee, shall be elected at the March meeting of an election year. The Nominating Committee will present the prospective slate of officers to the Spiritual Advisor and the school Principal prior to the May meeting for approval. Once approved by the Spiritual Advisor and school Principal, the new slate of officers will be presented to the FAMILY GUILD at large at the May meeting.

**Section 2.** To qualify as an officer of the Board, a member must be a member in good standing as defined by Article III of this Constitution. In addition, the member must have attended at least five (5) meetings in the election year, as well as the year preceding the election year. The member also must have actively participated in at least two (2) FAMILY GUILD sponsored events (as listed in Article "A" of the By-laws) in the year of the election as well as the year preceding the election.

#### Article VI.

## **Amendments**

- **Section 1.** An amendment to the Constitution and/or By-laws may be proposed to the FAMILY GUILD at any time.
- **Section 2.** Any amendment must be approved by the Executive Council and passed by a  $2/3^{rd}$  vote of the active members in good standing present at the meeting in which the amendment is put to a vote. No amendment may be put to a vote until it has received the approval of the Executive Council.
- **Section 3.** All amendments must be available for review at least one week prior to the vote.
- **Section 4.** Approved amendments will take effect immediately.

### Section VII

## **Spiritual Benefits**

- **Section 1.** An announced Mass shall be arranged for a deceased FAMILY GUILD member or any member of his or her immediate family (ex. husband, child, mother, father, sister, brother, mother-in-law, father-in-law).
- **Section 2.** In circumstances other than those contained in Section 1 of this article, the Officer of the FAMILY GUILD shall be empowered to use their own discretion.
- **Section 3.** It shall be the obligation of the Wake Committee to attend the wakes on Staten Island for a deceased FAMILY GUILD member or his or her immediate family. Members of the FAMILY GUILD are also encouraged to attend wherever possible.
- **Section 4.** A mass card will be sent by the Wake Committee if a wake is held any place other than Staten Island
- **Section 5.** Upon the death of a FAMILY GUILD member or a member of his or her immediate family, notice of the loss will be disseminated electronically, upon approval of the Family Guild member.